

A quick guide to setting up your integration

This setup can only be completed in Entrata by system administrators.

1. **Log in** to Entrata as a system administrator.
 - Navigate to Admin Apps → API Access
2. Click **Add API User**.
3. Filter or search for **PetScreening**.
4. Click **Enable Access for PetScreening**.
5. **Choose the properties** where the PetScreening integration should be available.
6. Click **Save and Continue**.
 - Note: If a property is not selected here, PetScreening will not work for that property, even if everything else is configured correctly.
7. **Agree** to the Entrata API Access Disclaimer.
8. Click **Save and Continue**.
 - Note: The third page in the setup flow titled “Credentials” is no longer required due to updates in Entrata’s API portal.
 - You can safely ignore this page.
9. **Locate & send PetScreening your Entrata Corp ID.**
Send PetScreening the Corp ID from your Entrata login URL (<corp id>.entrata.com).

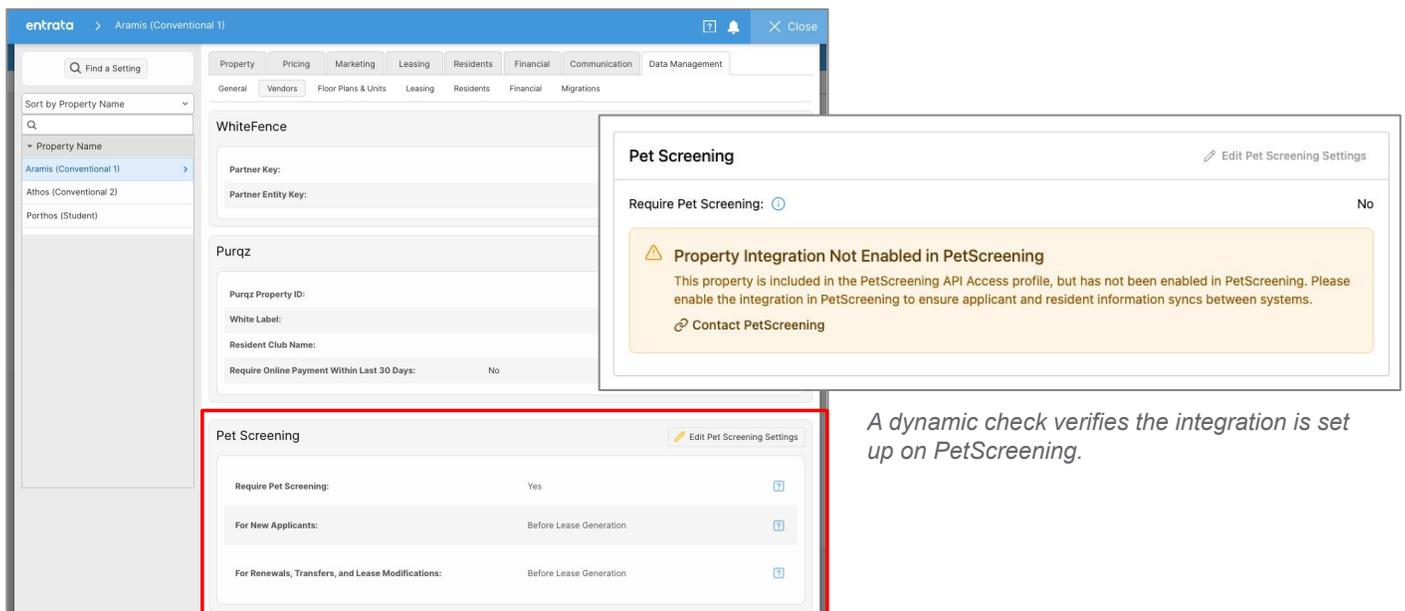
[Your PetScreening account must be set live before you are able to complete the next step.]

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10. Customize where PetScreening is required.

1. Go to Setup → Properties
2. Choose your property
3. Navigate to Data Management → Vendor → PetScreening
4. Set the option to require PetScreening *Before Lease Generation, Before Lease Approval, or Before Move-in.*
5. When prompted, click “Enable (PetScreening Onboarded)” to confirm your setup.



A dynamic check verifies the integration is set up on PetScreening.

Settings can vary for new applicants versus renewing residents.

Footnote: On the **Data Permissions** page, all required API endpoints are **pre-selected** by default. This includes the **SendApplicationPetScreeningResult** endpoint. These permissions **cannot be customized during initial setup**. This ensures all required endpoints are enabled for the integration to function properly.