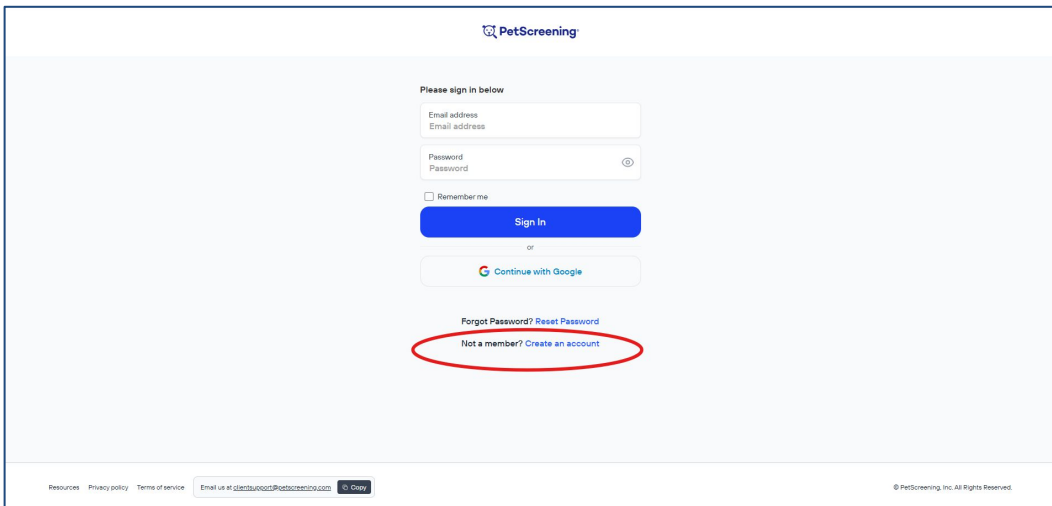


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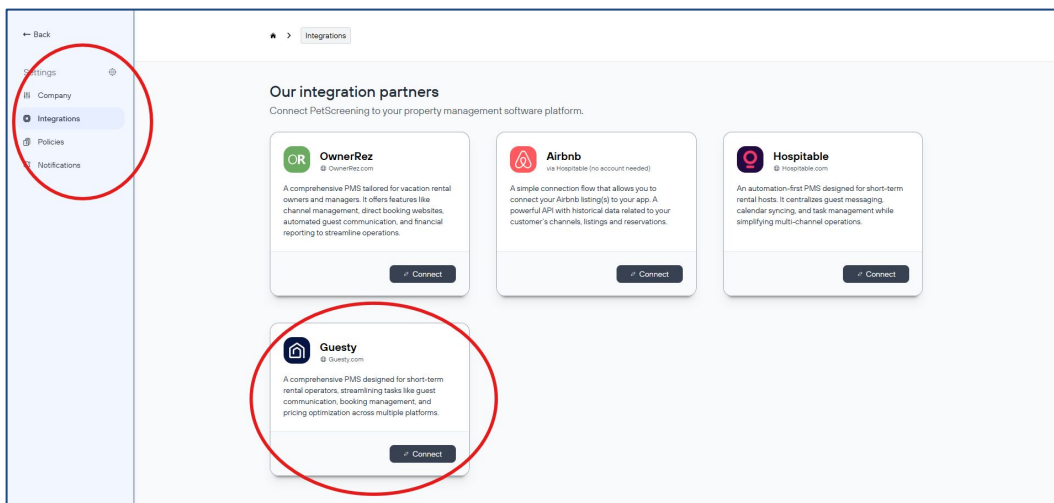
Connect PetScreening to Guesty

1. Connect PetScreening to Guesty
 - a. Property managers will login at <https://dashboard.petscreening.com>
 - b. For folks who do not have accounts, click **"Create an Account"**



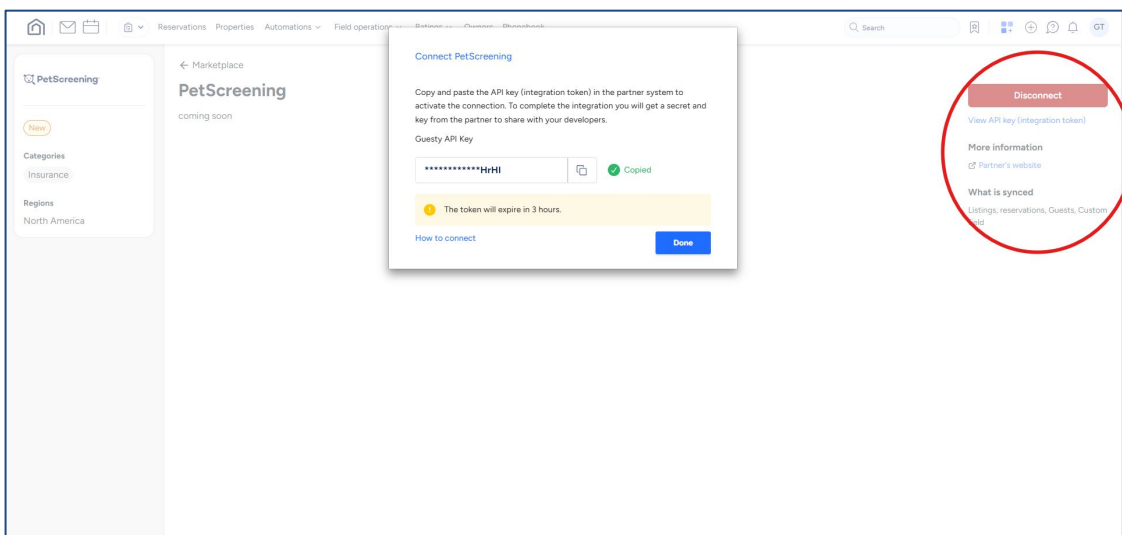
The screenshot shows the PetScreening login page. It has a 'Please sign in below' section with fields for 'Email address' and 'Password'. Below these is a 'Remember me' checkbox and a blue 'Sign In' button. An 'or' separator is followed by a 'Continue with Google' button. At the bottom, there are links for 'Forgot Password? Reset Password' and 'Not a member? Create an account'. The 'Create an account' link is circled in red.

2. Navigate to **Settings > Integrations** in PetScreening

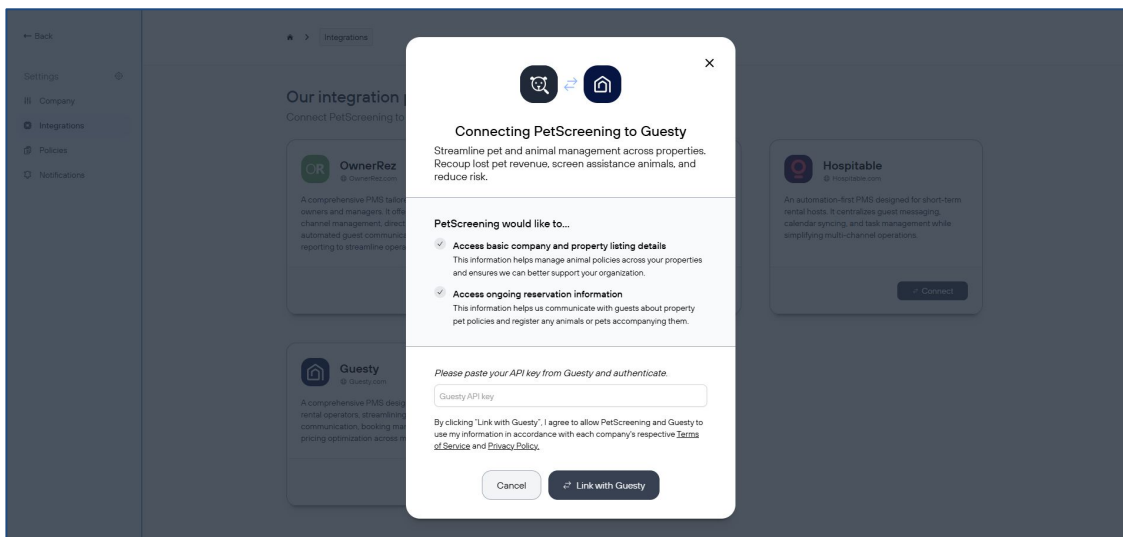


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3. Click **"Connect"** on the Guesty integration tile; this will open the Guesty login page in a new tab.
4. Enter your credentials for Guesty and click **"Login"** – from there, you will need to 'Connect' to PetScreening and then copy the API Key.

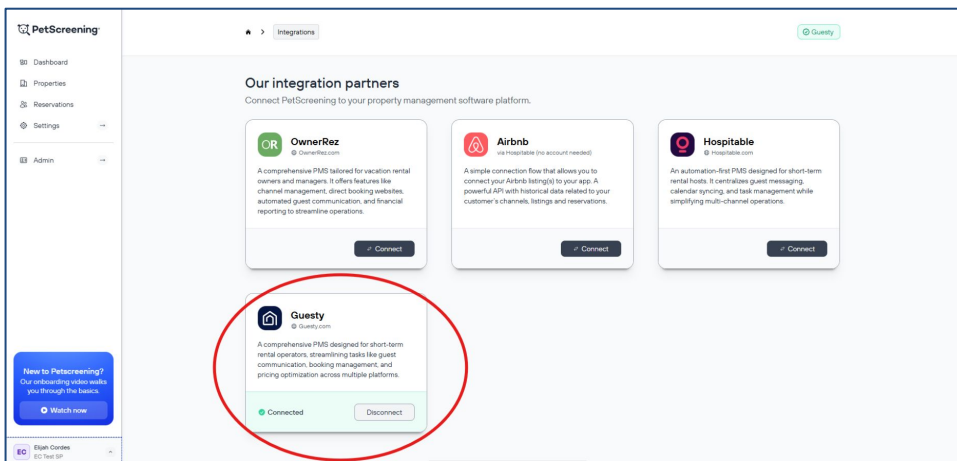


5. Back on the PetScreening UI, a popup will appear with more information about the integration—click **"Link with Guesty"** to proceed.



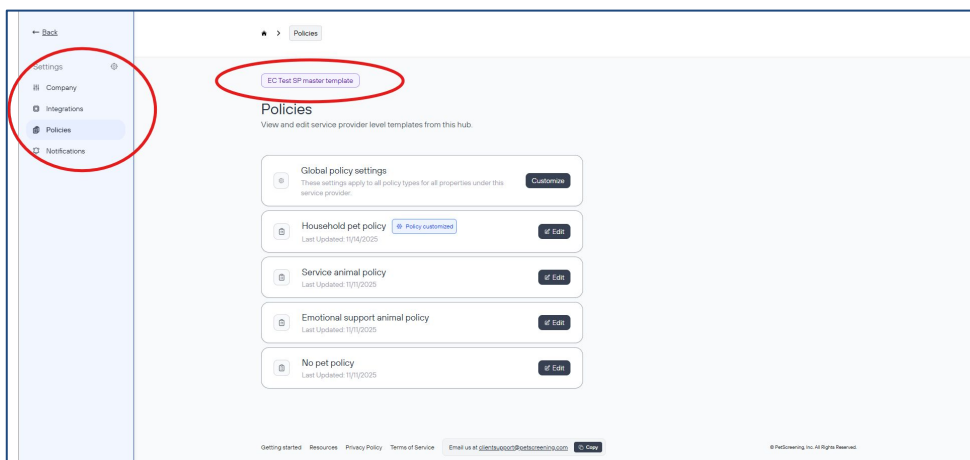
A quick guide to setting up your integration

The modal will now close and you will see **'In Progress'** appear on the integration tile and receive a toast message stating the integration has started. After 1-2 minutes, you should see another toast message that says the integration is complete and should see **"Connected"** on the integration tile.



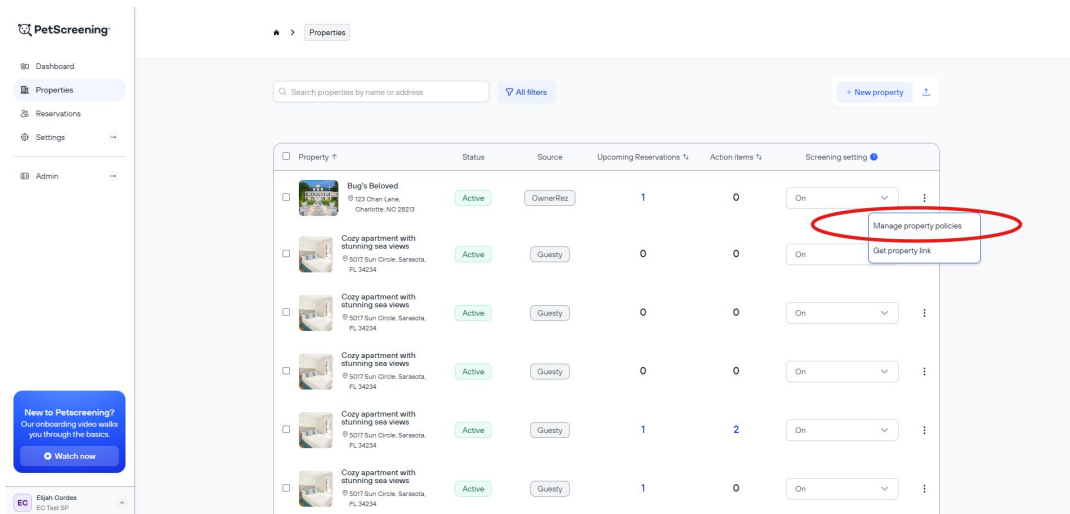
Configure Properties, Policies and Messaging

1. Go to **Settings > Policies** to setup your pet policies. Setting up your pet policies here, will cascade your selections to all properties imported.

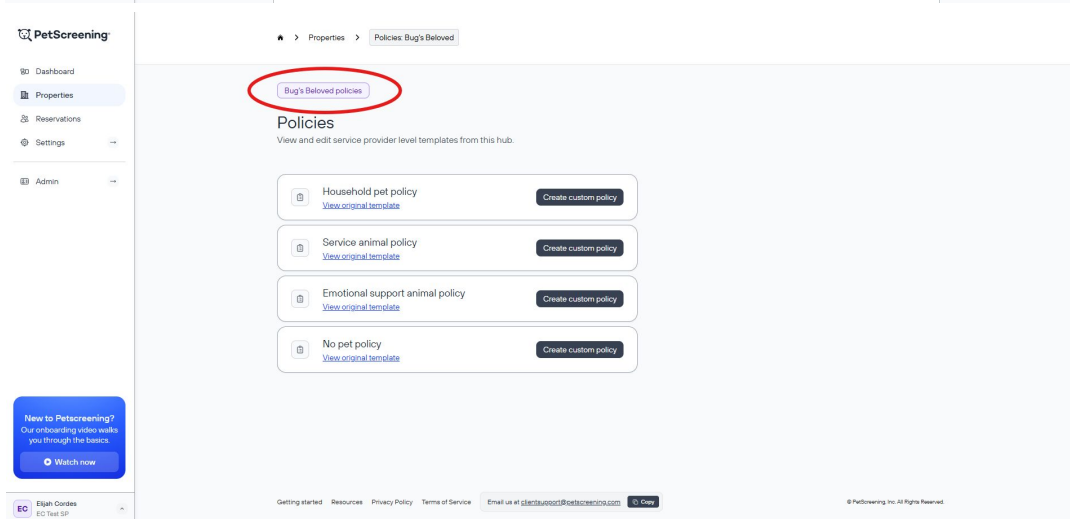


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- If you want to customize per property, return to the **Properties** page and select the three dot menu to the right of the property in the list>then click **Manage property policies** to set specific rules



The screenshot shows the PetScreening dashboard with a sidebar on the left containing links to Dashboard, Properties, Reservations, Settings, and Admin. The main content area is titled 'Properties' and features a search bar and a '+ New property' button. Below this is a table with columns: Property, Status, Source, Upcoming Reservations, Action Items, and Screening setting. The table lists several properties, including 'Bug's Beloved' and several 'Cozy apartment with stunning sea views'. A red circle highlights the three-dot menu icon to the right of the 'Bug's Beloved' property, which has opened a dropdown menu with two options: 'Manage property policies' and 'Get property link'.



The second screenshot shows the 'Policies' page for the property 'Bug's Beloved'. The breadcrumb trail at the top reads 'Properties > Policies: Bug's Beloved'. A red circle highlights the 'Bug's Beloved policies' link in the breadcrumb. The page title is 'Policies' with a subtitle 'View and edit service provider level templates from this hub.' Below this, there are four policy templates, each with a 'View original template' link and a 'Create custom policy' button: 'Household pet policy', 'Service animal policy', 'Emotional support animal policy', and 'No pet policy'.

- Now that policies are set up, you want to be sure to setup a way to send the PetScreening Visa process to your guests;

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Messaging Options to connect PetScreening to Your Guests

Each time a guest books, PetScreening generates a **unique Guest URL**. This link allows the guest to complete the PetScreening process for their booking. Their actions will show in the PetScreening application to ensure you are informed each step of the way.

There are 2 different ways for Hosts to reach guests.

Option 1: Auto Send

1. Go to **Settings>Guest Messaging** and turn Auto Send **ON**, then this will send out a templated message with the link each time a reservation is confirmed.

Option 2: Add Variable to messaging in Guesty PMS

How to embed PetScreening Betterpet Passport into your messaging:

1. Go to the [automation messages](#) page (**Automations -> Messages**), when creating select the option for **"Add Message Automation"**, and then **Create Custom -> New Guest Reservation -> Add message**
2. In **"When should this message be sent"**
 - a. **Option 1:** Select **"At"** and **"Booking Confirmation"**
 - b. **Option 2:** Select **"After"** and **"5 minutes"**
3. In **"Add conditions"**, select the custom field for the trigger to be activated.
 - a. Recommended Trigger: Send the Guest URL message when the reservation is confirmed, and the **"PetScreening Guest Link Ready"** custom field is set as **"true"**.
 - b. This ensures the link is defined and that settings between Guesty and PetScreening are aligned.


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4. In "Message Content" field:

- Write the message content, and select the option **Add variable** → **Custom variable** to add the custom field value for the Petscreening Guest URL Link.

Important Messaging Considerations

- If a reservation is created in Guesty without an email address and AutoMessaging in PetScreening is **ON**, then the message with link will **not** go out. Hosts need to ensure they have emails on all reservations.
- This automatically adds each guest's unique PetScreening reservation link into your messages.
- Important:** Don't send this message immediately after a reservation is made.
- The link won't work if it's included in a "**New Reservation**" message or one set to send immediately.
- Instead, schedule it to go out at least **5 minutes** after the reservation is confirmed to make sure the link works properly.
- The URL is also accessible from the PetScreening Reservations page—click the kebab menu next to a reservation and select "**Copy guest link**" if you want to resend.

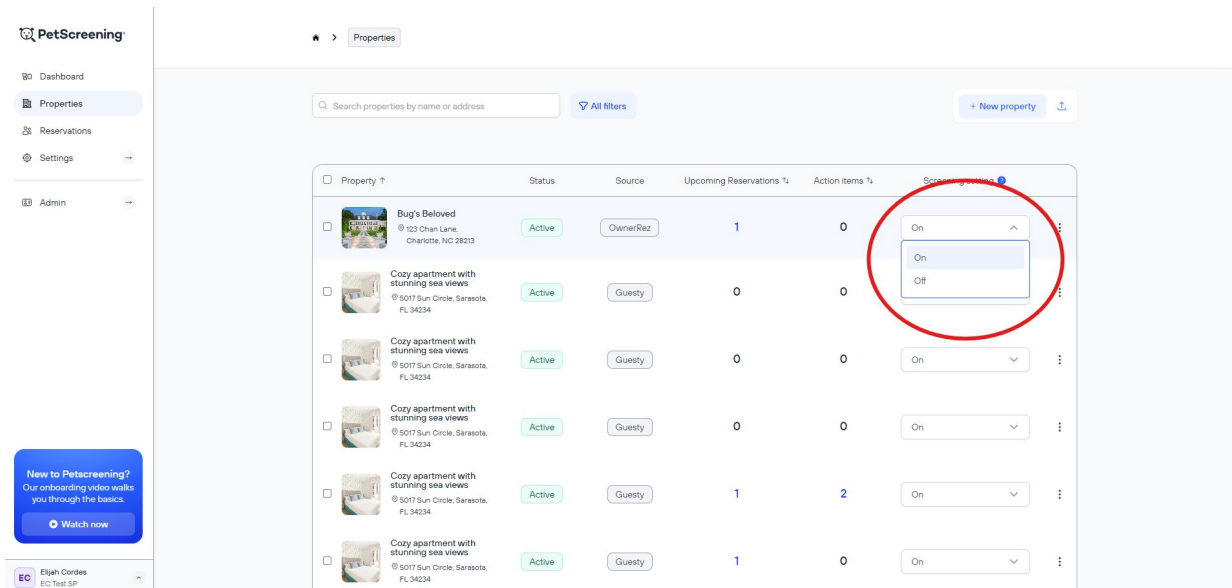
Guest ↕	Animal	Type	Status	Property ↕	Dates ↑
Emily Patterson	 Bob Cat American Bobtail • 49 lbs	ESA	Reviewing	PS Cave Test Mitre 260, San Carlos de Bariloche R8400	2 days 10/15/2025 - 10/17/2025

Copy guest link

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Turning On Screening

- After seeing up properties, policies and your messaging, then go to the Properties page in the left navigation. Review the properties imported; for any/all properties that you wish for reservations to come through PetScreening **turn the screening setting to ON** for them.



The screenshot shows the PetScreening interface with a left sidebar containing navigation links: Dashboard, Properties, Reservations, Settings, and Admin. The main area displays a table of properties. The table has columns for Property, Status, Source, Upcoming Reservations, Action Items, and Screening. A red circle highlights the 'Screening' column for the first property, 'Bug's Beloved', which has a dropdown menu open showing 'On' and 'Off' options. The 'On' option is selected.

Property	Status	Source	Upcoming Reservations	Action Items	Screening
Bug's Beloved 123 Chan Lane, Charlotte, NC 28213	Active	OwnerRez	1	0	On
Cozy apartment with stunning sea views 5017 Sun Circle, Sarasota, FL 34234	Active	Guesty	0	0	On
Cozy apartment with stunning sea views 5017 Sun Circle, Sarasota, FL 34234	Active	Guesty	0	0	On
Cozy apartment with stunning sea views 5017 Sun Circle, Sarasota, FL 34234	Active	Guesty	0	0	On
Cozy apartment with stunning sea views 5017 Sun Circle, Sarasota, FL 34234	Active	Guesty	1	2	On
Cozy apartment with stunning sea views 5017 Sun Circle, Sarasota, FL 34234	Active	Guesty	1	0	On

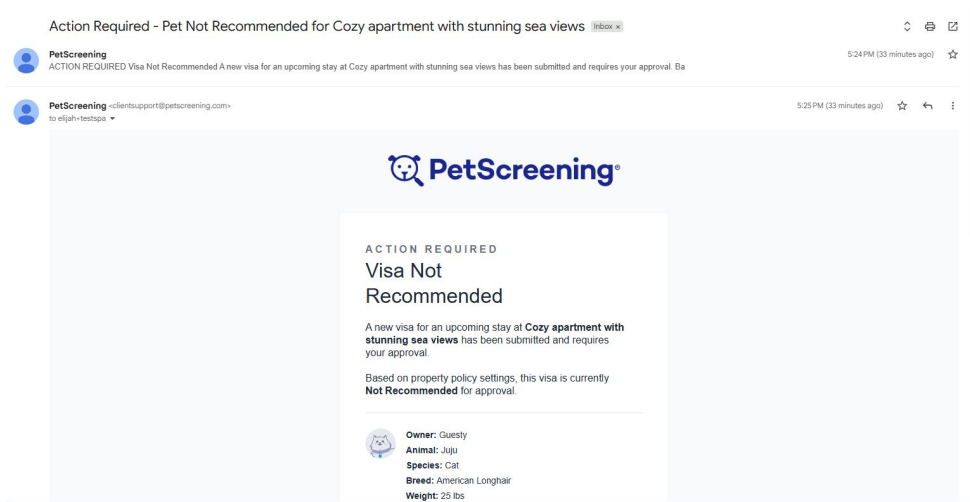
The PetScreening team is available to assist with setup contact clientsupport@petscreening.com for help.

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Tracking Pet Approvals

Email notifications to help you manage action items:

- Opt-in to email notifications per property to receive alerts when a pet/animal requires approval.
- Clicking the email notification will take you directly to the PetScreening page where action is needed.



BetterPet Passport™

PetScreening utilizes BetterPet Passport™, a pet/animal owner application that allows guests to create a “passport” for their pet(s) and apply for “visas” when traveling with them. They can also confirm they are not bringing any pets.

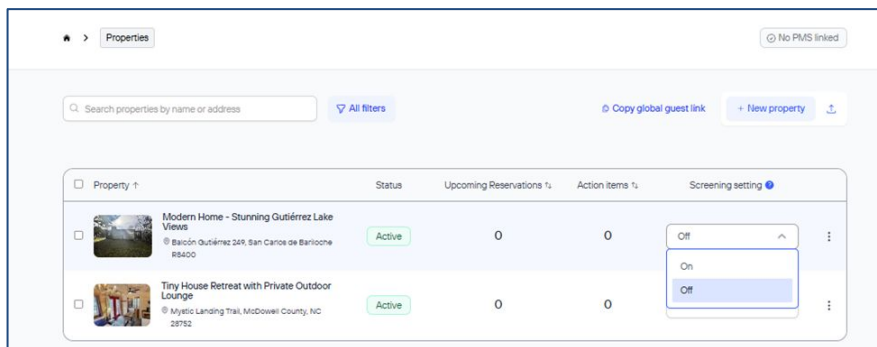
Make sure guests know to expect to see “BetterPet” when sending them the PetScreening Guest URL.

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Final Step

Double check that the Screening Setting is **ON** for your properties you wish to use PetScreening.

- Only then will reservations be visible and we will start creating links for your guests to complete PetScreening based on your pet rules.



ns will appear. You should now see the list of reservations with guest names and dates.

- In Guesty, you can add **three custom fields** as Columns to your Reservations view if you want to see the status of your screenings next to and within your reservations.
 - 'PetScreening Guest Link'
 - 'PetScreening Status'
 - 'PetScreening Guest Link Ready'

