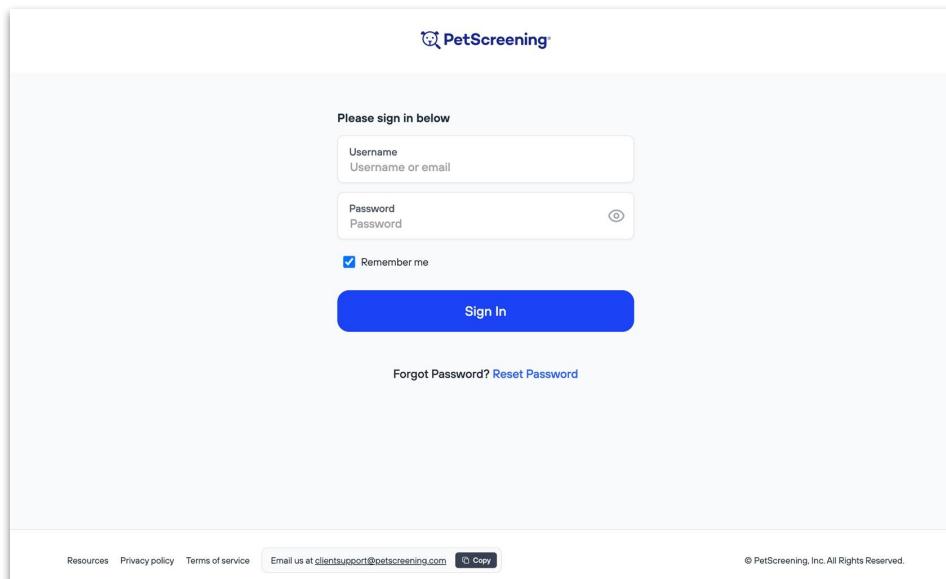


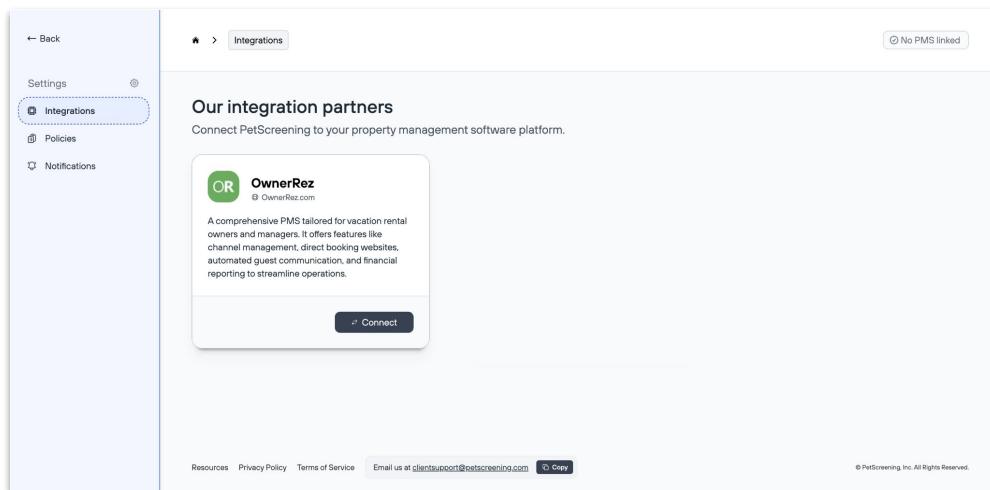
# A quick guide to setting up your integration

## 1. Connect PetScreening to OwnerRez

- Property managers will login at <https://dashboard.petscreening.com>
- If you do not have an account, please request a demo here: <https://www.petscreening.com/industries/vacation-rentals>

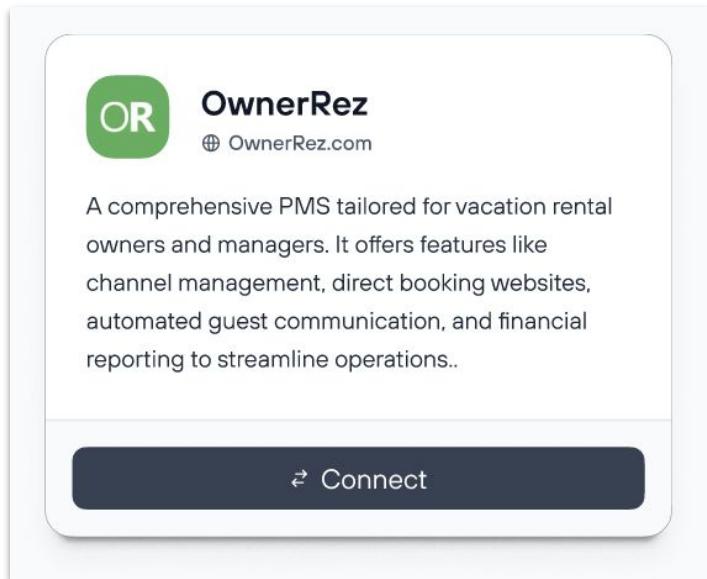


## 2. Navigate to **Settings > Integrations** in PetScreening

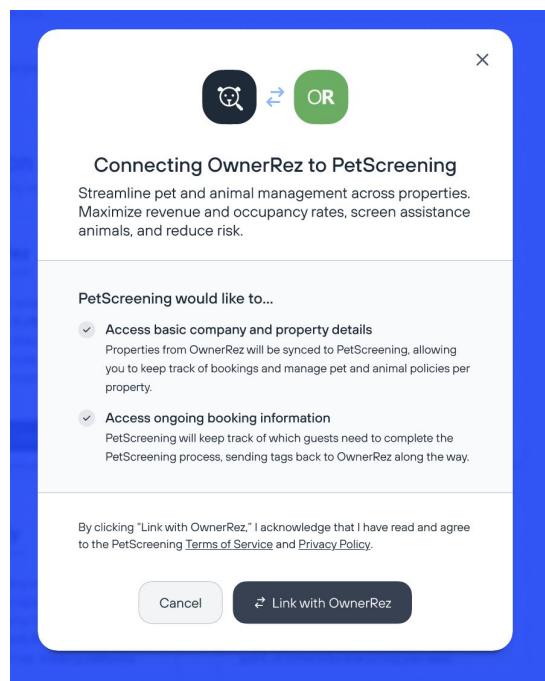


## A quick guide to setting up your integration

3. Click **“Connect”** on the OwnerRez integration tile.

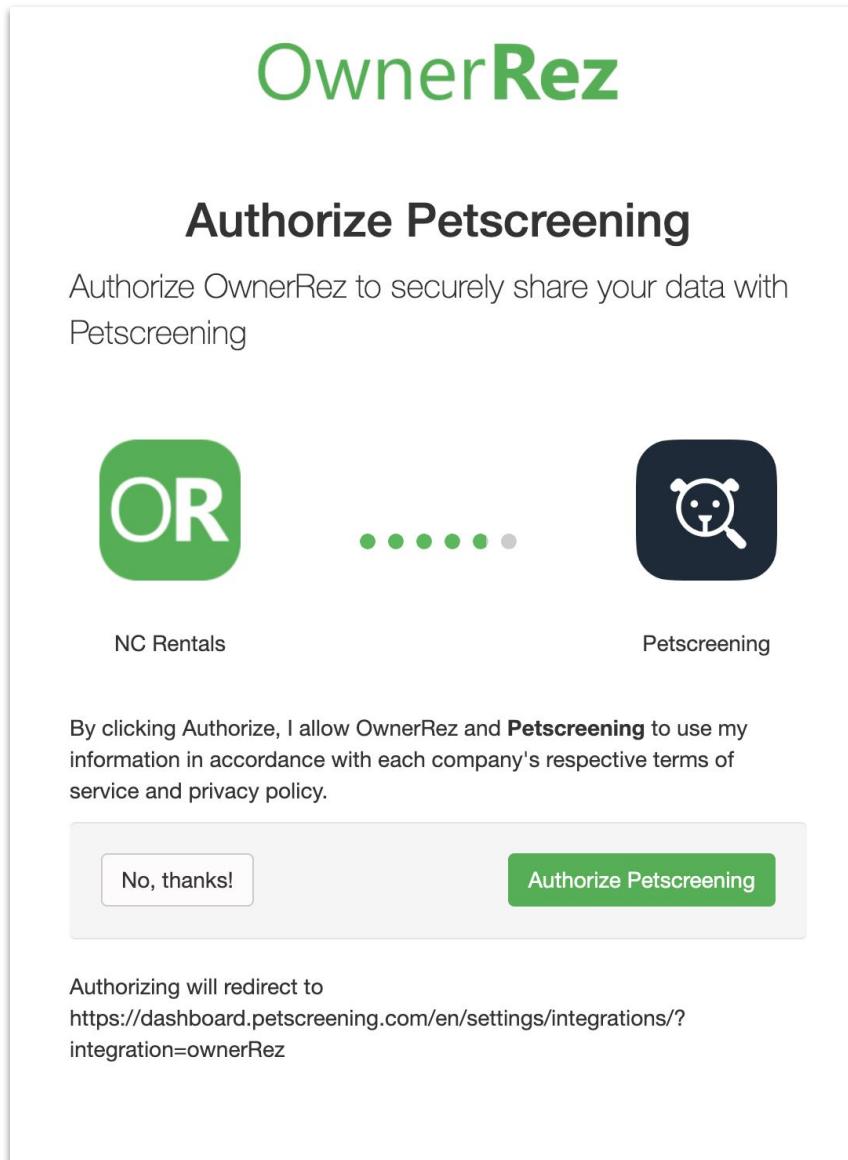


4. A popup will appear with more information about the integration – click **“Link with OwnerRez”** to proceed.



## A quick guide to setting up your integration

5. Sign into OwnerRez (if prompted) and click **“Authorize PetScreening”**

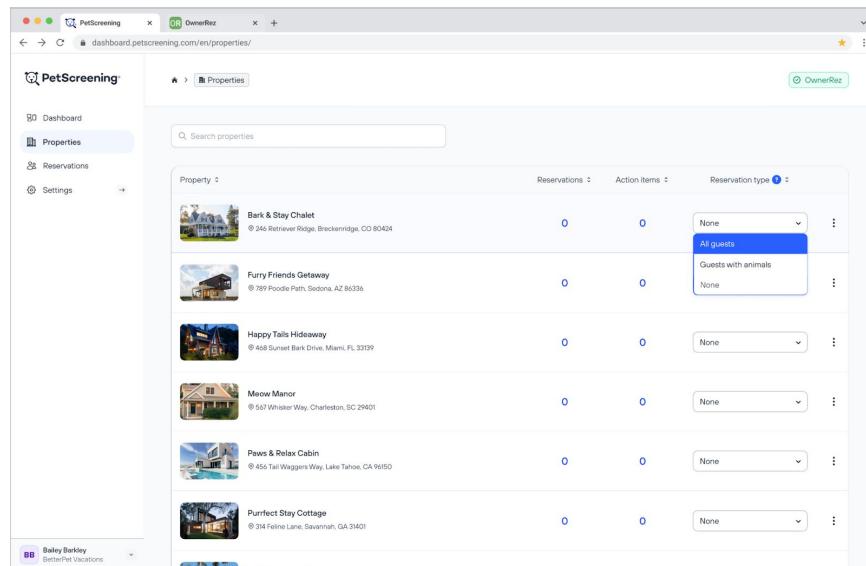


6. You'll then be redirected back to PetScreening

# A quick guide to setting up your integration

## Configure Properties

7. Go to the Properties page in the left navigation. You will now see properties imported from OwnerRez.
8. Configure the “Reservation Type” setting for each property to determine which reservations should be processed through PetScreening:
  - a. “All guests” (Recommended): All reservations for the property will be added to PetScreening requiring every guest to complete the PetScreening process. This ensures any pets or assistance animals are properly identified.
  - b. “Guests with animals”: Only reservations that include a pet or animal in the booking will be displayed in PetScreening. Guests without animals will not go through PetScreening.
  - c. “None”: Booking for the property will not be imported into PetScreening. Use this option to exclude specific properties from PetScreening.



Property	Reservations	Action Items	Reservation type
Bark & Stay Chalet © 246 Riverview Ridge, Breckenridge, CO 80424	0	0	None All guests Guests with animals
Furry Friends Getaway © 789 Poodle Path, Sedona, AZ 86336	0	0	None
Happy Tails Hideaway © 468 Sunset Bark Drive, Miami, FL 33139	0	0	None
Meow Manor © 567 Whisker Way, Charleston, SC 29401	0	0	None
Paws & Relax Cabin © 456 Tail Waggers Way, Lake Tahoe, CA 96150	0	0	None
Purrfect Stay Cottage © 914 Feline Lane, Savannah, GA 31401	0	0	None

# A quick guide to setting up your integration

Once properties are configured and policies are updated, the integration is ready to go! The next time a guest books, PetScreening will import the information and send OwnerRez a unique Guest URL for the guest to complete their pet/animal screening (details below).

## Getting Guests Started

Each time a guest books, PetScreening generates a unique Guest URL and sends it to OwnerRez. This link allows the guest to complete the PetScreening process for their booking, with status updates sent back to OwnerRez.

## How to Share the URL with Guests

- You are responsible for ensuring guests receive their PetScreening guest URL (via email, in-app message, SMS, etc.)
- The URL is stored in OwnerRez as a Custom Field, with the value populated at the time of booking.
- The URL is also accessible from the PetScreening Reservations page – click the 3 vertical dot menu next to a reservation and select **“Copy guest link”**.

## Automate Guest Notifications

- Set up templates and automated triggers in OwnerRez to send guest their PetScreening Guest URL automatically.
- **Recommended Trigger:** Send the Guest URL when the “PetScreening Not Started” tag is added to a reservation. This ensures the link is defined and that settings between OwnerRez and PetScreening are aligned.

The PetScreening team is available to assist with template and trigger setup – contact [clientsupport@petscreening.com](mailto:clientsupport@petscreening.com) for help.